



announces our very popular annual training in
FACILITATING EFFECTIVE MEETINGS

May 15-16, 2008
8 a.m. to 5 p.m.
in Olympia

Are you part of a group that meets regularly? Do you oversee or facilitate difficult meetings? Are you tired of attending unproductive or dysfunctional meetings? Do you wish you had more tools for moving a group forward?

This 16-hour training is for anyone who runs or attends meetings for public input, civic groups or non-profits, faith communities, student organizations, action groups, staff, stakeholder or board meetings, and all types of other meetings. The training provides participants a foundation in the concepts, processes, and skills for designing and facilitating group meetings. It is an excellent opportunity to learn new skills and strategies as well as refresh and deepen your current abilities.

Cost: \$285.00 per participant / \$140 current DRC volunteers*
Washington State Clock Hour Offering for Educators (16 hours)

*Discount available for multiple registrations from the same organization

Cancellation Policy: For cancellations received seven or more days prior to the start of the training, the full registration fee will be refunded. Half the registration fee will be refunded for cancellations received less than seven days prior to, and up until the start of the training.

FACILITATING MEETINGS TRAINING REGISTRATION

Please call to see if there is still space available if registering less than 2 week prior to the training.

Name _____ Work Phone _____
(as you'd like it on your certificate and nametag)
Address _____ Home Phone _____
E-mail _____

My check for _____ is enclosed. Make check payable to Thurston County DRC.
 Please charge _____ to my VISA or MasterCard. Card Number: _____
Expiration Date: _____ For credit card payments please include your name as it appears on card, and full address and phone number of cardholder (if different than above): _____

Please send your registration to the DRC at the address below, Attn. Marijke. Written confirmation and directions to the training site will be sent to you one week before the training session begins. We look forward to seeing you there! Questions? Feel free to call us at the number below.

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