



## Dispute Resolution Center OF THURSTON COUNTY

### Youth Empowerment Services Team Member

#### Job Description

##### The Organization

The Dispute Resolution Center (DRC) empowers people to resolve their disputes by providing direct conflict resolution services and by training community members in those skills. We envision a South Sound community that has and uses these skills in their daily lives. We value personal empowerment, integrity, respect, collaboration, civility, and trust.

Our story in Thurston County began in 1990 with the notion that residents can settle their own disputes and learn effective communication skills with the help of other who have learned practical, teachable and highly effective skills as neutral facilitators. The Dispute Resolution Center of Thurston County is one of 21 DRCs serving the citizens of Washington State.

##### The Position

The Youth Empowerment Services (YES) program work is intended to help school-age youth foster emotional awareness and relationship-building skills; these skills are intended to support students in strengthening their ability to succeed in school and life. This program has a YES Team, which places pairs of young adults (ages 19-29) in Thurston and south Mason County schools, and this team teaches to youth communication and conflict resolution skills based in restorative practices. Team members are required to commit to serving a full academic year, as the position requires members to be responsible for building relationships with students, as well as faculty and staff, at the team member's assigned school(s).

##### Desired Experience, Skills & Abilities

- Familiarity working with a variety of school-age youth;
- Excellent attention to detail, organization, and time management;
- Effective oral and written communication skills, including responsiveness, empathy, and creation and maintenance of clear boundaries;
- Commitment to maintaining confidentiality of privileged information;
- Ability to follow through on commitments to staff, school partners and team members; &
- Access to a vehicle, ability to drive in Thurston and south Mason Counties, and the ability to lift up to 30 pounds.

##### Conditions of Employment

This is a part-time, approximately 6 hours per week position. The hourly rate is \$16/hour. Healthcare and leave benefits are not available with this position. The daily work schedule is dependent upon school assignment(s) and is arranged with the Executive Director. The Dispute Resolution Center is an Equal Opportunity Employer. All team members will be provided with paid training in communication skills, emotional intelligence and mindfulness, conflict resolution techniques, and the foundational aspects of restorative practices.

##### Application Process

Submit a letter of interest describing your experience and interest in the position, along with two references to: Dispute Resolution Center, Attn: Lucia Wyss, Youth Services Manager, PO Box 6184, Olympia, WA 98507.

Complete, electronic applications will also be accepted at [lwyss@mediatethurston.org](mailto:lwyss@mediatethurston.org), with subject line "YES application." Incomplete applications will not be reviewed.

Application review will begin August 1<sup>st</sup>, for positions starting in September, 2019.