

# DISPUTE RESOLUTION CENTER

## BOARD OF DIRECTORS' MEETING MINUTES

MARCH 21, 2019

**Meeting:** A meeting of the Dispute Resolution Center Board of Directors was called to order at 5:40 p.m. at the office of the Dispute Resolution Center.

**Board members present:**

Mary Barrett - President  
Mickey Lahmann - Vice President  
Robin Campbell - Treasurer  
Beth Hyer - Secretary  
Mary Sue Wilson  
Bob Butts  
Kalo Wilcox (by phone)

**Board members absent:** None

**Board members excused:** Niki Pavlicek-Wolden, Kitty Parker

**Staff present:** Joe Sanders, Community Engagement Manager

**Guests present:** None

**March Agenda Synopsis:**

1. Convene & Connection moments - Mary
2. Consent agenda (includes Dashboard) - Mary
3. Action Item - (approve February minutes) - Beth
4. Toast next steps - Joe
5. Recruitment Committee Update - Beth
6. Strategic Planning Committee Update - Robin
7. Treasurer's Report - Robin
8. Volunteer Picnic Planning - Mary
9. Adjourn

### **1. Convene & Connections - Mary**

Meeting convened. On boarding exercise by Mary with diversity ball. Discussion after on how what we learned during the exercise informed us about an area for growth. Discussion around attracting younger Board members.

### **2. Consent Agenda - (dashboard/handout) - Mary**

Mary reviewed the handout.

### **3. Action Item - approve February minutes - Beth**

BOARD ACTION: Mickey moved; Mary Sue 2nd; all in favor.

### **4. Toast Next Steps - (handouts) - Joe**

Joe reviewed the Program Outline draft document and the Key Volunteer Tasks, Needs, Time-frames & Assignments. Discussion about sharing your “why.” Parameters for sharing are three sentences that answer these questions: Who you are, what you do in the world, why you believe in the work the DRC does, and why do you support the DRC.

Blue Peetz is our guest speaker talking about partnership and youth services.

### **5. Recruitment Committee Update - Beth**

The committee is working on a way to incorporate on-boarding in the meeting in lieu of doing a report monthly at the Board meeting; the overview of activities, if any, would be given to the Board with other meeting materials prior to the monthly meeting. Bob talked about different prospects he has been working on including Dennis Carras, Matt Gerard, and Sally Brownfield.

### **6. Strategic Planning Committee Update - Robin**

Working on a few measures to track in 2019, i.e, looking at what Jody is tracking for the organization work plan. Looking at goals of the Board; cultural awareness training, time commitments of the Board, measures from Jody, and do the by-laws reflect where we are currently.

### **7. Treasurer’s Report - Robin**

The balance in the discretionary fund is approximately \$150. Normally we collect about \$550 a year. Robin will research our past spending, how much and what we spent money on, in order to gain clarity on how the fund is used. Robin will report back to the Board at the next meeting; Board will discuss and reassess if need be.

### **8. Volunteer Picnic Planning - Mary**

We previously paid \$35 for the garden and the enclosure at Priest Point Park; price went up to \$100+. Mickey researched different possibilities to see if we could find another option; found that we could rent only the enclosure for \$75. Board discussed.

BOARD ACTION: Motion to pay \$75 from the discretionary fund made by Bob Butts; Jennifer 2nd; all in favor.

**9. Adjourn - Mary**

Meeting adjourned at 7:00 p.m.

**NEXT MEETING: March 18, 2019 @ 5:30 at the DRC office.**