

DISPUTE RESOLUTION CENTER

BOARD OF DIRECTORS' MEETING MINUTES

JANUARY 17, 2019

Meeting: A meeting of the Dispute Resolution Center Board of Directors was called to order at 5:33 p.m. at the office of the Dispute Resolution Center.

Board members present:

Mary Barrett - President
Mickey Lahmann - Vice President
Robin Campbell - Treasurer
Beth Hyer - Secretary
Kitty Parker
Mary Sue Wilson
Bob Butts
Jennifer Pearson
Niki Pavlicek-Wolden

Board members absent: Kalo Wilcox

Staff present: Jody Suhrbier, Executive Director
Joe Sanders, Community Engagement Manager

Guests present: None

December Agenda Synopsis:

1. Convene & Connection moments - Mary
2. Consent agenda (includes Dashboard) - Mary
3. Action item - (approve December minutes) - Beth
4. Toast& Development Next Steps - Joe
5. Recruitment Committee Updates - Beth
5. Strategic Planning Committee Update - Robin
6. Committee Review & Assignments - Mary
7. 2019 Educational Learning Calendar - (handout) - Jody
8. Adjourn

1. Convene & Connections - Mary

Joe needed to present first, so we started with his part of the meeting. This part of the meeting completed after the Toast update.

On boarding exercise of sharing personal information with each other started by Mary.

2. Toast & Development Next Steps (handouts) - Joe

Joe discussed the immediate needs for the upcoming Toast event on April 19, 2019, as outlined in one of his handouts “Planning & Preparation Overview.”

Currently we have 22 of 40 tables hosted. Ideal to have 12 more or at least 34 total.

Discussed tasks of chair/table hosts. Niki, Mickey and Bob are on this task.

Program Ask: Kitty, Mary and Joe

Possible new plan for centerpieces discussed. Discussion around putting an interesting fact about the DRC as part of the centerpieces. Jennifer is on this task.

Peacemaker Award: Beth, Bob and Mary Sue

Discussed ideas around the theme of “interconnectedness” and our presentation. Ideas of doing something related to our youth work and/or workplace angle. Discussion around the question of two ideas is too much, too long. What will really get that heart reaction that we want? Possibility of having a principal at one of the schools we have a relationship with.

Discussed possible guest speakers.

3. Consent Agenda - (handouts incl. dashboard) - Mary

Discussion re year-end summary as opposed to projections. \$50,000 in the black to start 2019; 30 new leadership donors.

4. Action Item: December minutes - Beth

BOARD ACTION: Kitty moved. Jennifer second. All in favor.

5. Recruitment Committee Updates - Beth

Discussed follow-up between Mary and Board candidate Faith. Committee decided to say no thank you to both Faith and Dani at this time. Notification was sent to both candidates.

Discussed a review of the on boarding process and documentation given to new Board members; adding a monthly exercise to help us know each other and see our strengths. Board orientation for new Board members and anyone else who wants to come - scheduled 5-5:30 on February 21, 2019, before Board meeting; Board buddies; looking at Strengths & Interests document with our critical path to guide our way in finding our next three Board members.

6. Strategic Planning - Robin

This committee meets monthly on the 1st Thursday of the month. First meeting is February 7, 2019, at 5:30 at the DRC offices. The committee will look at what needs to be done for the year. The September meeting looks ahead at the next year.

7. Committee Review and Assignments - Mary

There are three committees on the DRC: Recruitment, Strategic Planning and Policies & Procedures.

Recruitment: Beth, Bill, Bob, Kalo, Mary and Jody

Strategic Planning: Bob, Kitty, Mary, Jody, Terry, Mike and Mickey

Policies & Procedures: Niki, Mary Sue, Jennifer

Policies & Procedures meets quarterly on the 4th Thursday of the Month starting January 24, 2019. The next meeting will involve reviewing FMLA and service contracts.

8. 2019 Educational Learning Calendar (handout) - Jody

Jody passed out the calendar and did a brief overview of it. Overview of learnings from 2018 next time.

9. Adjourn - Mary

Meeting adjourned at 6:57 p.m.

NEXT MEETING: February 21, 2019 @ 5:30 at the DRC office.