



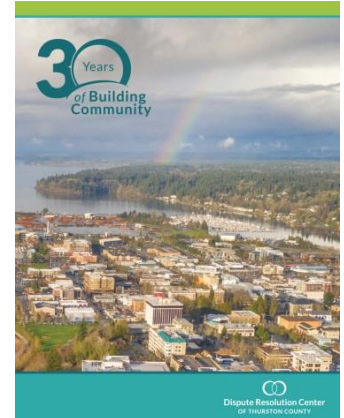
Dispute Resolution Center
OF THURSTON COUNTY

Community Engagement* Update – April 2022

*Fundraising / Marketing & Communication / Outreach / Training Promotion & Support

What We're Celebrating

- Publication of 30th Anniversary commemorative book (coordinated by Robyn Togesen) to be distributed at the Open House and in follow-up mailing to volunteers and key donors who do not attend.
- Outreach by Board members and former Toast table hosts to more than 200 individuals/couples to invite them to our Open House and to make contributions to the DRC.



What's Happening Now

- Overview brochure “New Beginnings – Our Impact, Transformation & Vision” to be distributed at the Open House and in follow-up mailing to volunteers and key donors who do not attend.
- Final preparation for the Open House, including completion of renovation & set-up of Training Room, coordination of caterer, chocolatiers & tent/tables rental, printed materials & signs, Powerpoint presentations, and branded “swag bags”.

What Support We Need

- Reminders and follow-up to those you've invited to attend the Open House / contribute
- Review the [DRC Overview/Talking Points](#) so you're prepared to knowledgeably discuss the DRC's mission, services, impact and capacity-building vision with attendees at the Open House - and in your ongoing outreach and advocacy activities.
- Support for Open House staging:
 - o Saturday afternoon: Cleaning and final prep of exterior spaces (sidewalks, parking lot, etc.) to be used for food serving and socializing. Assistance with storage of tables and chairs delivered by Celebrations. Commitments from: Kevin, _____
 - o Sunday:
 - A.M. Shift: Set-up 9:00 - 11:00 a.m. & Greeting arriving guests 11:00 a.m. – 1:00 p.m.
Commitments from: Mary Sue, Julie, Kevin, Alicia, Bob (as needed)
*Please park in lot past DRC building on the far south end.
 - P.M. Shift: Greeting arriving guests 1:00 – 3:00 p.m. & Tear-down/storage of tables and chairs 3:00 – 5:00 p.m. (being picked up Monday by Celebrations)
Commitments from: Waeni, Bob, Kevin (as needed)

*** Remember to bring and wear your DRC name badge.**