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Mary briefly reviewed the documents. Checked in to make sure everyone had time to review the documents on their own and had no questions.

BOARD ACTION: Mary Sue moved to approve the consent agenda documents; Kitty

2nd; all in favor.

3. ACTION: Board Nomination - Beth

Beth introduced and discussed the candidate Carla Carter for the purposes of asking the Board's approval to bring her on as a new Board member in time for the November retreat on November 11, 2019.

BOARD ACTION: Beth moved to approve Carla Carter as a new Board member; John 2nd; all in favor.

4. Treasurer, Finance Committee, & - Mary

Mary updated the Board on Robin's status of stepping down earlier than expected from her Board position, Treasurer position and Strategic Planning Committee chair. Kitty and Terry Teale will be chairing the Strategic Planning Committee together. The treasurer position is being taken over by Kitty with the help of a reinstated Finance Committee for a smooth transition into a new treasurer next year. Gina has agreed to be the new treasurer next year.

The committee consists of Mary, Kitty, Gina and a volunteer for the DRC who is a trained CPA, Diane Perry. Contact Mary if you are interested in joining this committee. The date and time are forthcoming.

We will talk about the budget at the upcoming retreat.

Please hold the date of November 21, 2019, for our Board meeting. If we accomplish everything we need to at the retreat, we will not have a Board meeting.

5. Education: Fiduciary & Legal Responsibilities (handout) - Mary

This educational learning is based on the Boards in Gear Responsibilities, part B, Legal and Fiduciary Responsibilities work. Mary talked a little bit about our last Boards in Gear educational learning related to our Connection to Cause.

Mary discussed how important it is for all of us on the Board to have a more in-depth knowledge so that we are aware and informed. We reviewed the 990 and discussed the purpose of a 990, when it's filed, where it can be accessed (guidestar.org).

We then went through all the foundational documents in our Board binder as well as numerous other documents listed on page 12 in the Boards in Gear handout to review how we are doing in keeping up with our fiduciary and legal responsibilities as board members.

6. Business Partner Next Steps Refresher & Role Play - Joe

Joe asked the Board to partner with him and Jody in supporting our mission. He talked about our role as ambassadors in the community, how it is good to be prepared by having materials with you to hand out in case you make a connection. He talked about the documents in the sample source packs he put together for us. He asked us to look for partnership opportunities and reviewed the list that had been handed out in our previous meeting with a list of known contributors in our community.

Board members gave feedback on reaching out. Discussion around articulating "your why" and passion for our work. The goal with making these contacts is looking for common ground and opportunities to build relationships. Joe and Kitty role played a meeting scenario.

7. Retreat Plans Finalized (handout)- Mary

Mary reviewed the itinerary for our upcoming retreat on November 11, 2019. The retreat is scheduled from 8:30 to 3:30 pm. It will be held at the Public Health Department, 412 Lilly Road. Breakfast, coffee, lunch provided. If you have not had a chance to get your \$20 in for your contribution for food, please bring it with you to the retreat.

8. Adjourn

Meeting adjourned at 7:02 pm.

NEXT MEETING: November 17, 2019, at 5:30 at the DRC offices.