

# DISPUTE RESOLUTION CENTER

## BOARD OF DIRECTORS' MEETING MINUTES

FEBRUARY 21, 2019

**Meeting:** A meeting of the Dispute Resolution Center Board of Directors was called to order at 5:36 p.m. at the office of the Dispute Resolution Center.

**Board members present:**

Mary Barrett - President  
Mickey Lahmann - Vice President  
Robin Campbell - Treasurer  
Beth Hyer - Secretary  
Kitty Parker  
Bob Butts  
Kalo Wilcox (by phone)

**Board members absent:** Jennifer Pearson, Niki Pavlicek-Wolden, Mary Sue Wilson

**Staff present:** Jody Suhrbier, Executive Director  
Joe Sanders, Community Engagement Manager

**Guests present:** Lucia Wyss, Youth Services Manager

**December Agenda Synopsis:**

1. Convene & Connection moments - Mary
2. Consent agenda (includes Dashboard) - Mary
3. Action Item - (approve January minutes) - Beth
4. Youth Services Program Report - Lucia
5. Toast next steps - Joe
6. Recruitment Committee Update - Beth
7. Policies Committee Update - Mary
8. Action Item - approve Personnel Policy addition & Investment Policy
9. Adjourn

### **1. Convene & Connections - Mary**

Meeting convened. Lucia presented first. On boarding exercise by Mary.

### **2. Consent Agenda - (dashboard/handout) - Mary**

Mary reviewed the handout, which is the new layout of the dashboard.

### **3. Action Item - approve January minutes - Beth**

BOARD ACTION: Robin moved; Kitty 2nd; all in favor.

### **4. Youth Services Program Report - Lucia**

Lucia did a presentation regarding when the original YES program was started, what it does, and how it works. She reported that she is working with middle and high school level individuals. The focus with this age group is with Restorative Justice practices which involves building a community prior to conflict arising. The focus is on repairing the relationship using open-ended questions to help foster understanding. This provides an opportunity to listen and share without hierarchy.

There is also a new program that is starting with the elementary children which will be staffed by volunteer senior mediators. This program will begin in the spring.

### **5. Toast next steps - handout - Joe**

Joe brought us up to date on the Toast preparations; reviewed what needs to be done and by whom. Homework is to draft a brief 1-2 sentence “my why” statement.

### **6. Recruitment Committee update - Beth**

Last meeting discussion around finalizing a document re being a Board Buddy; encouraging presence at least for first four hours of the 40-hour; 3-month check-in with new Board members.

Talked about adding “what is the role of a Board member?” to the yearly retreat. Bob, Mary and Jody are following up with candidates.

### **7. Policies Committee Update - handouts - Mary**

Additions to Personnel Policy re Family and Medical Leave presented and reviewed. Statement of Investment Policy Objectives and Guidelines reviewed. Next meeting of this committee will work on by-laws, job descriptions on Board officers.

### **8. Action Item - approve Personnel Policy addition &**

#### **Investment Policy**

BOARD ACTION: Mickey moved; Beth 2nd, all in favor

**9. Adjourn - Mary**

Meeting adjourned at 7:03 p.m.

**NEXT MEETING: March 21, 2019 @ 5:30 at the DRC office.**