

DISPUTE RESOLUTION CENTER

BOARD OF DIRECTORS' MEETING MINUTES

MARCH 19, 2020

Meeting: A meeting of the Dispute Resolution Center Board of Directors was called to order at 5:32 p.m. by phone.

Board members present:

Mickey Lahmann - Vice President
Beth Hyer - Secretary
Kitty Parker - Treasurer
Mary Barrett - President
Bob Butts
Gina Rogers
Carla Carter
Barbara Harris
Matt Gerard
Mary Sue Wilson

Board members excused: John Skinder

Board members absent:

Staff present: Jody Suhrbier, Executive Director; Joe Sanders, Community Engagement Manager

Guests present:

SNACK PEOPLE: Mary & Bob

March Agenda Synopsis:

Consent Agenda:

- February 20 Meeting Minutes
- February Dashboard
- Strategic Planning Committee Report
- PROPOSED Strategic Plan 2020-2024

1. Convene & Connection Moments - Mary
2. **Action Item:** Consent Agenda - Mary
3. "Sharing our why" with TOAST Next Steps - Joe
4. COVID-19 Response & Contingency Planning
5. Board Self-Assessment Highlights – Mary / Mickey
6. Picnic Date Selection: July 16, 22, or 29
7. April Food Providers:
8. Adjourn

1. Convene & Connection Moments - Mary

Mary asked everyone to share something positive about their personal experience of life in our current situation.

2. ACTION ITEM: Consent Agenda - Mary

Mary reviewed the documents in the consent agenda and checked in with everyone about them. There was discussion around the proposed strategic plan for 2020-2024 and whether it was as relevant a document in its current form because of the climate regarding the pandemic. The consensus was that this document needs to be reassessed.

BOARD ACTION: Kitty proposed we move to approve the consent agenda with the exception of the proposed strategic plan; Mickey 2nd. All in favor.

3. “Sharing our why” with TOAST Next Steps - Joe

Joe reviewed with us where we stand financially with regard to the Toast. We have avoided almost all expenses for the event. He has heard from about half the table hosts on their efforts regarding fundraising on the non-event. We are expecting two business sponsorships to follow through.

Joe is looking at options for recognizing our Peacemaker Award recipient at some time later this year. Some options that are being discussed are an event at the Temple or inviting him to the volunteer picnic.

Joe is also going to be updating our Thank You's that go out to the donors. Our process for getting together to do the thank you's is going to be different as well.

4. COVID-19 Response & Contingency Planning

Jody discussed what the DRC response has been regarding staffing, volunteers, trainings. As of now the office is closed to the public. No public trainings through April, no mediation until May. The volunteers are off duty until further notice although there is continued communication with them regarding planning for the future.

Jody has been compiling lots of resources with many different organizations to determine how to move forward. She has also been looking at new revenue streams and core services.

Jody reviewed the Financial dashboard 3/19/2020 and answered questions. There was discussion regarding staff being able to get unemployment through the Shared Work program to help assist with the decrease in hours worked. DRC will still be paying retirement and health care benefits regardless of the hours worked for staff.

5. Board Self-Assessment Highlights - Mary/Mickey

Mickey briefly discussed the two self-assessment tools that the Board filled out at our last meeting, the Boards in Gear Self- Assessment and the Board member satisfaction and aspiration for future roles document. She thanked everyone for participating. We will have more discussion about both of them at a later date.

6. Picnic Date Selection: July 16, 22 or 29

The Board decided on July 29, 2020, for the picnic date.

7. April Food Providers

If we have an in-person meeting in April, Mary Barrett and Bob Butts will provide the food.

8. Adjourn

Meeting adjourned at 6:46 p.m.

NEXT MEETING: APRIL 16, 2019, 5:30 P.M. at the DRC offices