

# DISPUTE RESOLUTION CENTER

## BOARD OF DIRECTORS' MEETING MINUTES

JUNE 18, 2020

**Meeting:** A meeting of the Dispute Resolution Center Board of Directors was called to order at 5:33 p.m. by phone.

**Board members present:**

Mickey Lahmann - Vice President  
Beth Hyer - Secretary  
Kitty Parker - Treasurer  
Mary Barrett - President  
Bob Butts  
John Skinder  
Mary Sue Wilson  
Deborah Jayne  
Kevin Partlow

**Board members excused:** Matt Gerard, Carla Carter

**Board members absent:**

**Staff present:** Jody Suhrbier, Executive Director; Joe Sanders, Community Engagement Manager

**Guests present:**

**Review & Reference Documents:**

**Strategic Plan Supplemental 2020 Board Actions**

**Financial Projections**

**Bylaws, as proposed for amendment**

**Resolution Washington COVID-19 Impact Report**

**NAFCM Town Hall Facilitation Guide**

**June Agenda Synopsis:**

**Consent Agenda:**

**April 16 Meeting Minutes**

**May Dashboard**

1. Convene: New members, Connection Moments & Web photo Q - Mary
2. **ACTION:** Consent Agenda - Mary
3. Bylaws update - Mary
4. Spring Fundraising Campaign & Humm. Solar Update - Joe
5. Strategic Plan Advancement – Mickey
6. ResWa Updates: COVID & Race, Equity, Justice Initiative (REJI) – Jody
7. Social Change & the DRC – Jody & Mary
8. July 29 Picnic Alt. Plan: Vol. Rec., & Peacemaker Rec. – Mary
9. Adjourn

## **1. Convene: New members, Connection Moments & Web photo Q -Mary**

Beth introduced the new Board members. Each board member introduced themselves. For the connection moment, Mary asked the group to express a gift from this time re the pandemic. Mary asked if all members would be agreeable to having their picture added to the website where there is currently only a list of Board members' names. All members were in favor.

## **2. ACTION: Consent agenda - Mary**

Mary reviewed the process of what board members are responsible for prior to meetings and how the consent agenda works to orient our new members. She briefly described the review and reference documents and the items in the consent agenda.

Mary checked in with everyone to see if there were any questions, comments about them.

BOARD ACTION: Kitty proposed we move to approve the minutes; John 2nd. All in favor.

## **3. Bylaws update - Mary**

Mary spoke about adding proposed language regarding committee chair terms and executive board positions. This language is to encourage succession planning and create a healthy passing on of positions. This will go back to the Policies and Procedures Committee for their review and then be presented back to the Board in August.

## **4. Spring Fundraising Campaign & Humm. Solar Update - Joe**

Joe reviewed the 2020 Spring Fundraising Update 6-18-20 document to orient us to the success of our fundraising efforts since the Toast and how it compared to the year before.

A couple of key elements he pointed out were that we had 40 first time donors, several mediators stepped up and gave this year, donations were bigger on average, and we have 62 monthly donors who are contributing \$3400 dollars to our monthly budget.

## **5. Strategic Plan Update - Mickey**

Mickey went over the DRC Board Strategic Planning Goals for 2020 - Dashboard. She briefly talked about each of the three goals and the "to do" lists that accompany them.

## **6. ResWa Updates: COVID & Race, Equity, Justice Initiative (REJI) – Jody**

Jody briefly pointed to a couple of elements regarding the ResWa COVID 19 impact report. The current situation is that all 21 centers in our state are seeing a rise in the amount of calls coming in; less income coming in from mediations and training; cuts in funding.

Jody then discussed REJI, the Race Equity and Justice Initiative we talked about in January. There was a statement regarding the use of mediation in our country. The link is here <http://mediationact.org/index.cfm>. Resolution Washington was asked to partner with their mission and has agreed to do so. This does not require individual centers to join the mission.

## **7. Social Change & the DRC – Jody & Mary**

Mary began a discussion regarding our ongoing social issues and our role as the Board and as individuals. The Board had a brief discussion about what that might look like, how we would go about it, who would be present, might it be facilitated.

The Board agreed that we needed a separate time to gather other than a board meeting to have a meaningful conversation.

Jody and staff have already been having these discussions and have some information and ideas about moving forward.

The executive committee will meet on 6/19/2020 to discuss a format for our conversation and put all necessary information in the Board portal. Included in that information will be a rough draft of resources that have been collected so far by the staff.

## **8. July 29 Picnic Alt. Plan: Vol. Rec., & Peacemaker Rec. – Mary**

The picnic is cancelled. The staff have come up with an idea of how to recognize and appreciate volunteers and possibly Rabbi Seth, Peacemaker recipient, and what's feasible.

For the recipient of the Volunteer of the Year, the idea is to have a coordinated effort of arriving at their home and recording the mini-celebration. This would take place sometime this summer. Jesse is working on a soundtrack. Volunteers would receive handwritten cards and window clings that say "Civic harmony starts with me."

There would be a virtual celebration in October inviting as many volunteers as possible and making the honorees of the Volunteer of the Year and Peacemaker recipient part of the event.

Next year is the 30th anniversary for the DRC and there is an idea to have a scavenger hunt pertaining to our history that would involve taking a picture and writing up a little something about historic markers, sites, etc., for both the Board and staff to participate in. This activity will also serve as a way to integrate the Board and staff.

## **9. Adjourn**

Meeting adjourned at 7:01 p.m.

**NEXT MEETING: AUGUST 20, 2019, 5:30 P.M. at the DRC offices**