

DISPUTE RESOLUTION CENTER

BOARD OF DIRECTORS' MEETING MINUTES

SEPTEMBER 17, 2020

Meeting: A meeting of the Dispute Resolution Center Board of Directors was called to order at 5:31 p.m. by phone.

Board members present:

Mickey Lahmann - Vice President
Beth Hyer - Secretary
Kitty Parker - Treasurer
Mary Barrett - President
Bob Butts
John Skinder
Mary Sue Wilson
Deborah Jayne
Kevin Partlow
Matt Gerard
Carla Carter

Board members excused:

Board members absent:

Staff present: Jody Suhrbier, Executive Director

Guests present:

Informational Resources:

Board Meeting Agenda (9/17/2020)

Slate of Officers

Pilot Unlawful Detainer Eviction Prevention Resolution Program

Board Chairs Academy Program

DRC Equity Actions Matrix

Community Engagement & Development Updates

September Agenda Synopsis:

Consent Agenda:

June 18 meeting minutes

August Dashboard

Policies Committee Report

Bylaws & Policies, as proposed for amendment

Strategic Planning Committee Report

Finance Committee Report

1. Convene, Connection Moments - Mary
2. **ACTION:** Consent Agenda - Mary
3. **ACTION:** Proposed Policies Adoption - Mary
4. **ACTION:** 2020-2021 Officers & Committees - Mary
5. Community Engagement & Capacity Campaign – Jody
6. ResWA Updates: Eviction Prevention & C ARES funding – Jody
7. Strategic Planning & Board Chairs Academy – Mickey
8. Structural Racism & the DRC - Mickey & Jody
9. Retreat Planning (8:30-4:30 11th, 14th, or 16th) - Mary
10. Transitions Closing Remarks - Mickey
11. Adjourn

1. Convene, Connection Moments - Mary

Mary congratulated Jody on her graduation from Leadership Thurston County.

For the connection moment, Mary asked the group to express a gift from this time re the pandemic.

2. ACTION: Consent agenda - Mary

Mary briefly described the informational resource documents and the items in the consent agenda. She checked in with everyone to see if there were any questions, comments about them.

BOARD ACTION: John proposed we move to approve the minutes; Matt 2nd. All in favor.

Kitty gave a Finance Committee update.

3. ACTION: Proposed Policies Adoption - Mary

Mary briefly reviewed the proposed changes to Articles III & IV of the Bylaws.

BOARD ACTION: Mickey moved to approve the proposed changes to the bylaws; John 2nd. All in favor.

Mary briefly reviewed the Anti-Harassment Anti-Discrimination, Whistleblower changes, and the Youth Engagement Policy.

BOARD ACTION: Mary Sue moved to approve the changes to the policies and the Youth Representative Position Policy; Kitty 2nd. All in favor.

4. ACTION: 2020-2021 Officers & Committees - Mary

Mary presented the slate of officers to the Board for approval.

BOARD ACTION: All in favor.

Mary then reviewed the updated Committee document showing when each committee is scheduled to meet, who the members and chair of each committee are. She encouraged the chairs to reach out to the committee members to discuss whether they would like to make any scheduling changes.

Mary has agreed to stay on in a past presidential role for the next year.

5. Community Engagement & Capacity Campaign – Jody

Jody reviewed the Community Engagement update document. She discussed our shift in images and theme in the Community Impact report to “Navigating a Way Forward.”

She talked about the upcoming 30 year anniversary in 2021 and looking forward to the next 30 years. She spoke about the new and growing needs for people, tech, and space.

There will be more information regarding the Capacity Campaign in next month’s meeting agenda.

6. ResWA Updates: Eviction Prevention & CARES funding –

Jody

Jody spoke about the Eviction Resolution Program, which is a pilot program established by the Superior Court Judges Association, which has many partners. The program’s aim is to help the court system divert substantial numbers of cases away, help people stay housed, keep people from getting eviction notices on their record, require landlords to pursue an early resolution process as directed by a new standing order with the Court.

DRC will hire someone to manage the caseload. There will be a dedicated subset of volunteers for this task and new training.

CARES funding is coming from Wa. St. Dept. of Commerce, after a ResWA request to the Office of Financial Management in the Spring, which will result in access to funds of up to \$1 million. This will result in \$44,000 coming to the DRC for help in paying for lost staff hours and tech needs.

7. Strategic Planning & Board Chairs Academy – Mickey

Mickey presented an idea relating to ongoing board development. Deborah, Jody and Mickey attended a preview of the structure of a Board Chairs Academy that Third Sector offers. It would be a six-month commitment in 2021 from January to June. All three who attended felt like this was a good investment of money and time. Two board members are willing to pay their way. Jody has room in her budget to cover herself. The deadline for deciding

on participation is September 30. The cost is \$450.

8. Structural Racism & the DRC - Mickey & Jody

Mickey made reference to the conversations the board had in June and July. Jody took the ideas that came out of those meetings to the staff and created the DRC Equity Actions Matrix document. Jody reviewed the document.

9. Retreat Planning (8:30-4:30 11th, 14th, or 16th) - Mary

Mary led a board discussion to decide which date the Retreat would be held. The group consensus was Saturday, November 14, 2020, 8:30-4:30 pm.

10. Transitions Closing Remarks - Mickey

Mickey welcomed Deborah and Kevin as new board members. She also talked a bit about each board member who was leaving; Mary, Kitty, and Beth. She presented, through email, a card to each departing board member.

11. Adjourn

Meeting adjourned at 7:02 p.m.

NEXT MEETING: OCTOBER 15, 2019, 5:30 P.M. at the DRC offices