**DRC Board Development Committee Meeting**

September 3, 2021

Members Present: Curt, Mickey, Bob, Jody

**Meeting Summary**

- Reviewed the Responsibilities of the committee, which include:

* Conduct annual board assessment and proposes goals
* Support success of board members
* Board member recruitment, analysis and inventory
* Board Orientation
* Diversity, Inclusion, Equity and Access Focus
* Volunteer Recognition Program
* Board Assessment
  + Have this topic be part of the November and December agendas of this committee.
  + Use the National analysis as a starting point
  + Bring to full board in early 2022
* Support the Success of Board Members
  + Mickey will send an email to Mentors to encourage them to reach out to their Board Mentees
* Board Orientation
* Agreed to utilize the proposal for new Board orientation that the committee developed when new members are appointed
* Agreed that we need to continually refresh the memory of current board members regarding foundational documents
* Board Recruitment Calendar
  + Develop a timeline for Board recruitment. Components would include:
    - Analysis of Board composition – Early Spring
    - Identify Gaps and priorities – Late Spring
    - Recruit and identify possible candidates - Summer
    - Board votes – September
    - Candidates come to October Board Meeting and attend the November Retreat
* Diversity, Inclusion, Equity and Access
  + Incorporate core principles in recruitment effort
  + Consider the results of the IDI (?) Survey in late-2022
* Volunteer Recognition
  + Recognized the great work done by staff and board members in hosting the Volunteer Picnic in August

Respectfully submitted: R. Butts, 9/14