Policies Committee Meeting summary

June 23, 2021

Present: Jody, Mary Sue, Mickey, Jennifer

Absent: John, Mary B

Schedule: Committee members agreed going forward to conduct three meetings a year, scheduled in January, May, and October, on the 4th Wednesday of the month. Next meeting is October 27, 2021, at 5:30 pm.

Policies discussed/reviewed:

*Jody circulated policies for review in advance. Mary Barrett provided suggested edits/areas to consider (in red-line format) on the personnel policy. Committee members discussed the policies in the following order, devoting most of our time to the longest (personnel).*

Anti-harassment & Anti-discrimination

*No comments or edits to this policy.*

Whistleblower

*The only edit offered (and agreed to) was to change “warrented” to “warranted” in the first sentence of the fifth paragraph.*

Youth

*Two edits offered and agreed to: (1) page 1, under Role & Responsibilities, third bullet, struck details regarding day of week, and time, of monthly meeting; (2) page 3, which is the application, add a line to the bottom of the application indicating, “if under 18, parent signature.”*

Personnel

*As a general concept, the committee agreed in the near future to separate this lengthy single personnel policy into two policies, one for hiring, the other for personnel. We agreed to edits to the combined personnel policy for the time being, but will separate into two policies in the near future.*

*Jody captured the edits we agreed to, and they are shown in red-line format on the attachment. Edits included adding south Mason County to our service area, eliminating redundancies, moving text to more applicable subsections, presenting a salary table, including gender-neutral pronouns and addressing the DRC’s approach to working remotely.*