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| **DRC Meetings and Committee Composition ~~2021-22~~ *edited 6.2022***  **Board Meetings: 3rd Wednesday of each month**  **Committee Expectations:**   * Determine meeting times mutually agreeable for committee membership and Executive Director * Committees receive and provide direction from Strategic Plan and the Executive Committee * Chair Responsibilities: Understands committee’s purpose and defines roles and procedures; Develop Agenda; Facilitate Meeting; Record Minutes; Establish Membership- * Committees generate necessary agenda items for board meeting and retreats to further strategic goals. | | | | | | |
| **DRC**  **Committees** | **Executive** | **Strategic Planning** | **Board Development** | **Community Engagement** | **Policies** | **Finance** |
| **Meeting Times**  **Frequency** | **Monthly**  2nd Wednesdays  5:30 – 7:00 pm | **Quarterly**  1st Wednesdays  5:00-6:00 pm   * February * May * August * November | **Monthly**  1st Fridays  8:00-9:00 am | **Quarterly**  2nd Tuesdays  5:00-6:00 pm   * December * March * June * September | **3x/year**  4th Wednesday  5:30 – 7:00 pm   * January * May * October | **Quarterly**  2nd Thursday  4:00-5:00 pm   * February * May * August * November |
| **Committee**  **Membership**  ***(Committee***  ***membership established each September with new board meetings)*** | **Mickey Lahmann (Chair)**  **Deborah Jayne (VP)**  **Mary Sue Wilson (Sec)**  **Curt Gavigan (T)**  **Mary Barrett (PP)**  **Jody Suhrbier** | **Deborah Jayne**  **(VP Chair)**  **Bob Butts**  **Julie Watson**  **Curt Gavigan**  **John Skinder**  **Jody Suhrbier** | **Bob Butts (Chair)**  **Matt Gerard**  **Curt Gavigan**  **Waeni Mutisya-Bacon**  **Mickey Lahmann**  **Jody Suhrbier** | **Julie Watson**  **(Chair)**  **Joe Sanders\***  **Kevin Partlow**  **Matt Gerard**  **Waeni Mutisya-Bacon**  **Mickey Lahmann** | **Mary Sue Wilson (Chair)**  **Mary Barrett**  **John Skinder**  **Mickey Lahmann**  **Jennifer Pearson\***  **Jody Suhrbier** | **Curt Gavigan (Chair)**  **Kevin Partlow**  **Alicia Varvaro**  **Jennifer Miller\***  **Diane Perry\***  **Jody Suhrbier** |

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| **PURPOSE** | * Developing the capacity of the board to operate effectively. * Annually review all committees’ duties and responsibilities * Examines all the financial affairs * Evaluate the performance of the ED * Set agenda for meetings and retreats. * Succession planning | * Proposes strategic direction including the development of a three-to-five-year strategic plan with measurable   goals and time targets.   * Seeks input from staff, board and volunteers * Monitors the evidence of progress toward and adjust plan as needed | * Conduct annual board assessment and proposes goals * Support success of board members * Board member recruitment, analysis and inventory * Board Orientation * Diversity, Inclusion, Equity and Access Focus * Volunteer Recognition Program | * Supports the development and implementation of resource development strategies including fundraising and community outreach. Fundraising/Development and Outreach * Annual Toast activities: themes, keynotes, recognition * Peacekeeper Award process * Supports Capacity Building   Campaign | * Review and update all board and employee policies and practices | * Develop and maintain systems and processes for fiduciary accountability * In-depth Review financial and investment accounts * IRS 990 review * Conduct financial audit process on scheduled basis |

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| **DRAFT Proposed DRC Board Meeting Calendar**  **2022-23**  *Seeking Approval of Meeting Calendar in June 2022 Bd Meeting*  **\*Predicated on health safety standards for in-person meetings and**  **potential hybrid capacity**  **Board Meetings held the 3rd Wednesday each month**  **5:30 – 6:30 Virtual Meetings via Zoom (1 hour business meeting)**  **5:00 – 7:00 In-Person\* Meetings at DRC (5:00 Social followed by 5:30 Business)** | | |
| **JANUARY 2023**  **5:30 – 6:30 Virtual** | **FEBRUARY 2023**  **5:00 – 7:00 at DRC** | **MARCH 2023**  **5:30 – 6:30 Virtual** |
| **APRIL 2023**  **5:00 – 7:00 at DRC** | **MAY 2022**  **5:30 – 6:30 Virtual** | **JUNE 2022**  **5:00 – 7:00 at DRC** |
| **JULY**  **5:30 – 6:30 Virtual** | **AUGUST**  No Meeting   * **Volunteer Picnic** | **SEPTEMBER**  **5:00 – 7:00 at DRC**  **Annual Meeting:**   * **Elect New Officers** * **Approve New Bd Members** |
| **OCTOBER**  **5:30 – 6:30 Virtual**   * **New Board and Officers begin** | **NOVEMBER**  **Please hold the date:**  **9:00 – 3:00**  **In-Person Retreat** | **DECEMBER**  **5:30 – 6:30 Virtual** |

**If approved:**

**Monthly Board Meeting Schedule for 2022-23…**

**July 20, 2022 \*\*\*proposed Bd Meeting + Social in person at Mickey’s**

**August 10, 2022 Volunteer Appreciation Picnic**

**September 21, 2022 DRC Meeting 5-7 p.m.**

**October 19, 2022 Virtual Meeting 5:30-6:30**

**November X, 2022 Board and Staff Retreat Day 9- 3 p.m.**

**December 21, 2022 Virtual Meeting 5:30- 6:30**

**January 18, 2023 Virtual Meeting 5:30 – 6:30**

**February 15, 2023 DRC Meeting 5-7 p.m.**

**March 15, 2023 Virtual Meeting 5:30 – 6:30**

**April 19, 2023 DRC Meeting 5-7 p.m.**

**May 17, 2023 Virtual Meeting 5:30 – 6:30**

**June 21, 2023 DRC Meeting 5-7 p.m.**

**July 19, 2023 Virtual Meeting 5:30-6:30**