

**Dispute Resolution Center  
Of Thurston County  
Meeting Agenda  
Recruitment Committee**

**DATE: July 12, 2019**

**TIME: 7 a.m.**

**LOCATION: DRC offices**

**PURPOSE: monthly meeting**

**ATTENDEES: Mary Barrett, Bill Haines, Beth Hyer, Jody Suhrbier**

**AGENDA:**

TOPIC	DISCUSSION/LEADER
Discussed three new candidates	All
Discussed recommendations based on reference checks	All
New candidate applied/dates for interviewing	All
Discussed new member orientation process	All

**FOLLOW UP ITEMS:**

ACTION TAKEN	PERSON RESPONSIBLE
Email new candidate re interview and coordinate with Mary, Bill and Jody	Beth
Board member orientation for all new Board members as a group - coordinating a date with Recruitment committee, new members and DRC offices. Possible dates: 8/14 @5:30, 8/21@ 5:30, 8/29 @ 5:30. Orientation to last not more than two hours	Jody, Beth, Mary
Board buddies assigned for new board members at the board meeting on July 18, 2019	Mary & Beth

ACTION TAKEN	PERSON RESPONSIBLE
New member orientation process refined and sent to Jody to be uploaded to Board portal	Beth & Jody
Follow up with reference checks	All
Recommendation to Board for new board members for July 18 Board meeting	Beth

**NEXT MEETING DATE AND TOPICS:** August 2, 2019, 7 a.m. at DRC

- Planning for board orientation process
- Discuss interviews and reference checks
- Any follow up re new board members