

**Dispute Resolution Center of Thurston County
Board Policies & Procedures**

SCOPE OF SERVICES

The Dispute Resolution Center of Thurston County (“DRC”) provides mediation services ranging from two individuals to groups, such as work teams, families, and community groups.

A. Service Area

Except as otherwise described below, the “service area” for this DRC is defined as Thurston and South Mason Counties in the state of Washington.

The DRC should not do out of service area work, except individual mediation for those counties who do not have a local DRC or are under capacity, as determined by the Executive Director.

The Executive Director has authority to determine on a case-by-case basis that the DRC may provide training to state agencies and other public agencies throughout the State of Washington.

B. Approval of Training for Continuing Education

The Executive Director shall review proposed presentation materials, and the Board shall approve as required, however the determination of the credit to be awarded to participants/attendees shall be calculated by the entity responsible for granting continuing education credits.

This Scope of Services policy was approved by the Board of Directors for the Dispute Resolution Center of Thurston County on: October 17, 2018.