**STRATEGIC PLANNING COMMITTEE MEETING MINUTES**

**FEBRUARY 2, 2022**

**5:30-7:00pm by Zoom**

**PRESENT: Bob Butts, Curt Gavigan, John Skinder, Jody Suhrbier, Mickey Lahmann, Deborah Jayne**

**ABSENT: Julie Watson**

**SUMMARY OF MINUTES:**

**This entire regularly scheduled meeting was dedicated to completing a review of the entire strategic planning document with the most recent addition of the Objectives added by Jody following input from her staff.**

**During the interim between the last regular meeting on December 1, 2021 and February 2, 2022, several work sessions of the committee convened to review, complete revisions, discuss details about the intent of wording and make changes to the formatting and readability of the document. Several iterations were mailed out to committee members for feedback. A second interim review was scheduled and conducted on January 5, 2022 where committee members again reviewed and suggested modifications for clarity.**

**Bob reminded us that it is important to note in a robust discussion about what the commitments we are making in this document mean to each of us and what is the best way to clarify the language so that there is clarity and understanding. Curt commented that as a board committee these kinds of debates, conversations, and comfort in expressing all points of view present, are generally helpful in advancing understanding and creating a better roadmap that is our Strategic Plan. At the conclusion of the meeting, all members present agreed that the document was close to being finalized, pending any lastminute additions or corrections.**

**NEXT STEPS:**

1. **Jody, Mickey, and Deborah will finish the final edits and formatting following final input from all committee members and Jody’s staff.**
2. **Resend final revisions from Jody, Mickey, Deborah and Jody’s team back out to Strategic Planning Committee members for last final review and signoff to move forward.**
3. **Complete final review with Board Exec Team and meeting on February 9, 2022 and seek approval to put on agenda for full board approval at meeting February 16, 2022.**

**Respectfully,**

**Deborah Jayne**

**Strategic Planning Committee Chair**

**Vice-President, DRC Board**