**STRATEGIC PLANNING MEETING MINUTES**

**DECEMBER 1, 2021**

**PRESENT: Bob Butts, Julie Watson, Mickey Lahmann, Jody Surhbier, Deborah Jayne, Chair; Unable to attend: Curt Gavigan, John Skinder**

**The purpose of the meeting was reviewed and 2 documents were presented for refreshers supporting the purpose. The documents, are available through the Board Portal which you can access:**

1. **Stewardship in Action; The processes of Effective Nonprofit Board Governance (located in Board Portal)**
2. **Logic Model for Change (located in Board Portal)**

**Next, in preparation for completing a review of the Strategic Planning document created at the Staff and Board Retreat, the current Strategic Plan Summary was reviewed. It was important to show continuity, linking the new information obtained at the retreat with the current Strategic Plan Summary developed by Jody and how the Strategic Plan is evolving.**

1. **Strategic Plan Summary (located in Board Portal, November 2021 Board Agenda)**
2. **Strategic Planning 2021 Board Retreat Padlet summary document sent to everyone before this meeting.**

**It was decided that the group of 5 would work as a team to review and categorize each item the board retreat attendees developed so that all input was discussed. The group worked intensely and exercised flexibility in adjusting to new ideas for how to accomplish this enormous task. While not all entries were strategic in nature, the group worked to identify strategic focused ideas and also relevant action items as process steps to meet objectives in a Strategic Plan.**

**Mickey made color notations as decided by the team and edits to the padlet document as we discussed them. Six of the ten pages were reviewed and decisions made about the status of each item.**

**NEXT STEPS:**

1. **Each member of the group will continue to review the remaining pages ahead of the next meeting and be prepared to discuss perspectives.**
2. **We agreed to add a January 5, 2022 meeting 5:30-7pm in order to complete the review of all items and begin framing these decisions into a new format for the Strategic Plan modeled after The ARC of King County that Jody, Mickey, and Deborah learned about during their Board Chair Academy Course during January-June, 2021.**

**Deborah Jayne**

**Strategic Planning Committee Chair**

**Vice-President, DRC Board**